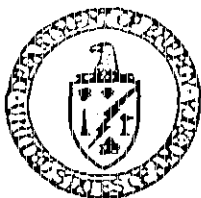


**APPENDIX A**

**BOARD APPOINTMENT MEMORANDUM**



## Department of Energy

Washington, DC 20585

July 29, 1998

MEMORANDUM FOR JOHN WILCYNYSKI, MANAGER  
IDAHO OPERATIONS OFFICE

FROM: PETER N. BRUSH  
ACTING ASSISTANT SECRETARY  
ENVIRONMENT, SAFETY AND HEALTH

SUBJECT: INVESTIGATION OF THE JULY 28, 1998, FATALITY AT TEST  
REACTOR AREA, IDAHO NATIONAL ENGINEERING AND  
ENVIRONMENTAL LABORATORY

I hereby establish a Type A Accident Investigation Board to investigate the July 28, 1998, fatality at the Idaho National Engineering and Environmental Laboratory. I have determined that it meets the requirements for a Type A investigation consistent with DOE Order 225.1A, Accident Investigations.

The investigation will be led by my office, with the Board chaired by a member of my management staff. I appoint David Stadler from my office as the Accident Investigation Board Chairperson. The Board will be composed of the following members: Thomas Staker, EH; William Miller, EH, James Bisker, EH, and two members of your office who do not have "direct line management chain responsibility for day-to-day operation or oversight of the facility, area, or activity involved in the accident." A representative from the Office of Nuclear Energy will also be designated to serve on the Accident Investigation Board. The Board will be assisted by advisors and other personnel as deemed necessary by the Board Chairperson.

Given my office responsibilities, I plan to have Dennis Vernon, DOE Accident Investigation Program Manager, of my staff, serve as an Advisor to this Type A Accident Investigation Board.

The scope of the Board's investigation will include, but is not limited to, analyzing causal factors, identifying root causes resulting in the accident, and determining judgments of need to prevent recurrence. The investigation will be conducted in accordance with DOE Order 225.1A. The Board will also focus on safety management systems, including management roles and responsibilities and application of lessons learned from similar type accidents within the Department.



The Board will provide my office with daily reports on the status of the investigation by keeping Glenn Podonsky, Deputy Assistant Secretary for the Office of Oversight, informed of the status and progress of this investigation. These daily reports should not include any findings or arrive at any premature conclusions until an analysis of all the causal factors have been completed. Discussions of the investigation and copies of the draft report will be controlled until I accept and authorize release of the final report. The final report should be provided to my office by August 31, 1998.

## cc:

G. Podonsky, EH-2  
B. Stone, EH-2  
D. Vernon, EH-2  
J. Owendoff, EM-1  
J. Fiore, EM-42  
R. Smyth, EM AI POC  
W. McQuiston, ID AI POC  
T. Lash, NE-1