ATR Operations
OSB Meeting Minutes

Minutes Taken By: Barbara Wolt	Pre-Startup Review – Facility Material Condition Status Wednesday, March 04, 2009
Location of Meeting: ATR Conference Room	

Item	Description of Discussion	Speaker or Actionee
	Introduction	
1	• Meeting opened with a review of members for meeting requirements under the OSB matrix for Startup and Restart of Facilities and Activities. Quorum is met with the following members:	Ed Schuebert

Name	Member / Presenter / Observer	Title Position
Ed Schuebert	Chair	ATR Operations Manager
Loran Kinghorn	Presenter / Member	ATR Operations Deputy Manager
Bruce Criswell	Presenter /Member	ATR Operations Outage Manager
Jack Jacobi	Member	SORC
Bob Riordan	Member	TSR Coordinator
Kevin Clayton	Observer	TMIST
Keith Penny	Member/Presenter	Engineering Manager
Tony Laporta	Member	Nuclear Engineering Supervisor
Paul Nelson	Member	RadCon Manager / EST Acting
David Schoonen	Member	Production Control Manager
Wesley Gates	Presenter/Observer	ATR Day SRO
Terry Hathaway	Member	Quality Assurance Manager
Gary Delong	Member	ATR Maintenance Manager
Alan Hoskins	Observer	ATR Engineering
Rick Denning	Observer	DOE Facility Rep
Steve Smith	Observer	Engineering
Barbara Wolt	Observer	ATR Administrative Assistant

2	Ed used the following agenda to guide the direction and presenters of the OSB. • Review "Action Items" from OSB 12/18/09 • Review list 100 / active USQ's –Nuc safety • Status of scheduled work – Production Control • Status of work scheduled but not completed – Production Control • Special Experiments material issues/imposed limits on reactor operations – Engineering • Review CRD -1 – Wes Gates • Review all active CRD-16 letters - Wes Gates • TSR and major non-TSR reduced status and out of service equipment – Bruce Criswell @ Loran Kinghorn The purpose is to engage with the OSB Members to make an informed decision as to whether it is prudent to startup and run the reactor considering the whole picture. Any action items identified will be assigned as appropriate. There should be a consensus that it is prudent to startup and run.	Ed Schuebert

Item	Description of Discussion	Speaker or Actionee
4	Keith reviewed the LST-100 and stated that there were no issues pending ATR Startup. Wes reviewed CRD – 1 PISAs With Interim Controls he stated no issues pending ATR Startup.	Keith Penny Wes Gates
5	David gave status of scheduled work and work scheduled but not completed. He stated no issues pending ATR Startup.	David Schoonen
6	Kevin Clayton review issues on special experiments and said there are no imposed limits on reactor operation. He also stated that the training portion for the temperature controls needs to be done.	Kevin Clayton
7	Wes and Ed review CRD-16 letters and the following action items resulted: 1) Action-L Kinghorn: MBM-09-08 – Contingency for building with evacuation system problems. 2) Action-L Kinghorn: MBM-10-08 – Contingency for TRC voice paging system deficiencies. 3) Action- L Kinghorn: MBM-48-08 – HVS-3 Operation with Automatic RMS-4 Out of service. 4) Action-W Gates: MBM-61-08 – Instructions for recorder paper roll and marking pen change-out. 5) Action-B Wolt: Remove from file: MBM-05-09 and revise Operation of Temporary Totes of Sulfuric Acid in TRA-671. 6) Action-S Smith: MBM-78-08 Sub-pile room trench monitor alarm operation.	Wes Gates Ed Schuebert
6	Bruce and Loran discussed and reviewed the TSR and major non-TSR equipment OOS and reduced status as listed on the ODSR to ensure the OSB had a good understanding of the status of this equipment. The LDSR and UADSR were briefly discussed but not reviewed in detail. The consensus was that there was no equipment OOS or in reduced status that precluded reactor operation.	Bruce Criswell Loran Kinghorn
7	The following items were discussed as part of round table and or issues/Action Items requiring resolution before members agree for startup: 1) Action – L Kinghorn: Can you do testing with full power? Addressed in USQ complete 2) Action – K Clayton: Conditions are to change when reactor is on – see about change in work order to ensure no activity/testing/equipment changes/ect... will take place without proper approval. Send Email 3) Action – K Penny: Inspection on Fuel Element 9 with camera and have Engineering evaluate prior to start up. Included in start up letter 4) Action – K Penny: DG-786 fuel oil priming system requires manual intervention and needs to be reviewed prior to refueling. 5) Action- L Kinghorn: Set up OSB before start up and have a check list of Action Items that needs to be complete for TMIST2 before startup. 3/9/09	Round Table

Action USQ 2009 180 Complete